

Kingston Primary School

School Community Association

Meeting Monday 21st August 2017

Meeting opened @ 1845

By Chairperson: Alicia Townsend

Present: Dorothy Raymond, Andrew Nash, Deb Kingston, Natalie Williams, Amy Millhouse, Georgie Sloan

Apologies: Claudia Nevah, Jodi Enright, Vicki Bygrave, Tania Virieux

Minutes from meeting held Monday June 19th 2017, true and accurate record of proceedings

Moved: Natalie Williams	Seconded: Deb Kingston
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Business arising/Actions:

1. Policy Development

Behaviour policy: carried over awaiting policies to be released under the new Education Act

All policies are to be aligned with the Department of Education under the new Education Act

Behaviour policy has not been reviewed by senior staff, however the policy will likely be altered to align with the Department's policy

Amy Millhouse had a question about the flow charts/working documents that were originally identified as a priority for staff

Appearance: carried over while implementing uniform policy

2. Principal position update, see General Business

3.TASSO working group: email sent to organise meeting time. Amy Millhouse to check cut off date for the grant application

Correspondence in:

Nil

Correspondence out:

Nil

REPORTS:

Principal's report: Dorothy Raymond

School Association Meeting 21.8.'17 Term 3

Principal Position

From the start of Term 3, 2017, Dave Kilpatrick became the permanent Principal of New Town High. Learning Services has now advertised for a permanent Principal for Kingston Primary and Alicia Townsend, as Chair Person, will sit on the panel.

Parent/Teacher

In Week 2 teachers reported having good numbers of parents/carers in for Parent/Teacher Interviews and also reported valuable discussions. I would like to note my appreciation to all those families who made the effort to come in and also to the teachers who had some late afternoons on top of all the normal planning and preparation they need to do after school.

Carpark

The Department's work in the Carpark over the holidays is having a positive impact on the way students move into school in the mornings and how they move out of school in the afternoons. Students are moving towards the crossings and using the paths and everything appears a lot more orderly. Obviously the fences are stopping children from walking in front of moving buses.

Extension and Enrichment

This Term has seen another new initiative for Kingston Primary students. We have taken up an offer to participate in an on-line extension program with Grades 3-6 students who have been performing well in either Reading or Maths. This is a pilot program to see how much more improvement these students make by working through the modules. It is run by ACER and they are

paying for this pilot program. We gained the opportunity because we are part of the Kingston Network which is focusing on Trauma-Informed best practice and also extension and enrichment. Mrs Paine is continuing the extension coding group for Prep students called 'Scratch', and Mr McVeigh is continuing the Maths extension Program for upper primary students. We also have one 'Tournament of Minds' team and nearly every student had a go at a Young Archies portrait for this year's competition. On Sunday we had students compete in the Statewide Maths Relay competition. We are still waiting on the final results but from all reports the students were happy with their results.

Staffing- Term 3

We are happy to have Chris Anagnostis (AST/Support teacher) back from his Long Service Leave in Greece. Also Liz Millington has returned from her Long Service Leave and I thank Andrew Barr for filling in so capably for her. And of course we are delighted to have Kirby Barker back from teaching in Bangkok. Again Greg Warman has done a wonderful job on the Grade 1/2 for 2 terms and it has worked out very well that he could switch over to Doreen Lutjen's class while she is on Long Service leave this term. Unfortunately Carolyn Dunstan (Raising the Bar AP/ AST) will need an extended period of Leave to recover from breaking her leg in 3 places. We are very pleased that Gail Tritton has agreed to come out of retirement to pick up the Literacy groups and some of the Student Support that Carolyn had been doing. Rachelle Abey has also been unwell and absent so far this term. This has put a fair bit of pressure on Senior Staff and I would like to formally thank Andrew Nash for all the hard work he has done all around the school, and the support he has given to me, in the absence of 3 Senior Staff. Kathryn Gray has also unfortunately needed an extended period of sick leave. Her teaching partner, Stephanie Neal is teaching their Grade 1 for three days (Wednesday – Friday) and Jo Stuart is teaching on Monday and Tuesday until Kathryn is well enough to return.

Security

After sending a long e-mail to Judy Travers about our current issues (unwanted people on the premises causing distress, firebugs and vandals) she asked Mark Bowerman from the Department to meet with me, which I did two weeks ago. We had a productive meeting and we talked about the possibility of getting Security Cameras. The Department is taking our issues seriously and is keen to support us. They are currently getting quotes and looking into the cost of setting this up for us. There may be some cost to the school.

Moved: Georgie Sloan	Seconded: Deb Kingston
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Treasurer's report: Deb Kingston

2017 Opening balance: \$22,953

Closing balance: \$16, 713.75

Second account opening balance: \$1000.03

Closing balance: \$1, 788.18

Deb Kingston provided an amended spread sheet for the 2016/2017 financial year:

KINGSTON PRIMARY SCHOOL COMMUNITY ASSOCIATION SUMMARY OF ACCOUNTS
2016-2017

Opening balance as at 4/4/16

\$4,538.88

INCOME								
Date	Amount	Received from	Uniform Shop	Fundraising	Student Banking	Canteen	Miscellaneous	Comments
5/04/2016	206.62	Commonwealth Bank			206.62			
6/04/2016	812.35	Kingston Primary School				812.35		Commission
29/04/2016	1,255.00	Kingston Primary School	1,255.00					
1/05/2016	3.91	Commonwealth Bank						
13/05/2016	985.00	Kingston Primary School	985.00					\$3.91 Interest
20/05/2016	65.00	Blackmans Bay Primary				65.00		
20/05/2016	100.00	Ilawarra Primary School				100.00		Catering Student Free Day
20/05/2016	135.00	Kingston Primary School				135.00		Catering Student Free Day
24/05/2016	626.65	Kingston Primary School				626.65		Catering Student Free Day
1/06/2016	4.85	Commonwealth Bank						
6/06/2016	35.00	Cynnet Primary School				35.00		\$4.85 Interest
6/06/2016	144.75	Kingston Primary School				144.75		Catering Student Free Day
8/06/2016	308.85	Kingston Primary School				308.85		Reimbursements
10/06/2016	1,352.00	Kingston Primary School	1,352.00					
1/07/2016	4.34	Commonwealth Bank						
1/07/2016	1,047.00	Kingston Primary School	1,047.00					\$4.34 Interest
5/07/2016	142.74	Commonwealth Bank			142.74			
19/07/2016	512.65	Kingston Primary School				512.65		
29/07/2016	1,300.00	Kingston Primary School	1,300.00					
1/08/2016	4.42	Commonwealth Bank						
1/08/2016	100.00	Kingston Primary School				100.00		\$4.42 Interest
1/08/2016	76.00	Kingston Primary School	76.00					Catering late night PL session
3/08/2016	9,107.95	Kingston Primary School		9,107.95				Hats for new students
24/08/2016	690.05	Kingston Primary School		690.05				School fair profit
24/08/2016	493.60	Kingston Primary School				493.60		Mother's day Stall
1/09/2016	8.14	Commonwealth Bank						
9/09/2016	840.00	Kingston Primary School	840.00					\$8.14 Interest
20/09/2016	1,014.85	Kingston Primary School		1,014.85				Fathers day stall
1/10/2016	8.70	Commonwealth Bank						
5/10/2016	110.54	Commonwealth Bank			110.54			\$8.70 Interest
14/10/2016	607.25	Kingston Primary School				607.25		
31/10/2016	147.00	Kingston Primary School	147.00					
31/10/2016	208.00	Kingston Primary School		208.00				Entertainment books
1/11/2016	9.30	Commonwealth Bank						
4/11/2016	1,026.00	Kingston Primary School	1,026.00					\$9.30 Interest
28/11/2016	1,246.20	Kingston Primary School				1,246.20		
1/12/2016	7.67	Commonwealth Bank						
9/12/2016	960.00	Kingston Primary School	960.00					\$7.67 Interest
16/12/2016	1,700.00	Kingston Primary School	1,700.00					
1/01/2017	6.60	Commonwealth Bank						
10/01/2017	91.68	Commonwealth Bank			91.68			\$6.60 Interest
31/01/2017	247.25	Kingston Primary School				247.25		
1/02/2017	6.97	Commonwealth Bank						
2/02/2017	3,455.00	Kingston Primary School	3,455.00					\$6.97 Interest
2/02/2017	4,376.00	Kingston Primary School	4,376.00					
10/02/2017	1,403.00	Kingston Primary School	1,403.00					
10/02/2017	2,405.00	Kingston Primary School	2,405.00					
24/02/2017	1,050.00	Kingston Primary School	1,050.00					
1/03/2017	7.83	Commonwealth Bank						
1/03/2017	1,231.90	Kingston Primary School		1,231.90				\$7.83 Interest
15/03/2017	677.00	Kingston Primary School	677.00					Welcome back bbq
27/03/2017	501.00	Kingston Primary School						
31/03/2017	1,243.20	Kingston Primary School	1,243.20					\$501.00 To be advised
1/04/2017	7.97	Commonwealth Bank						
	44,117.78		25,297.20	12,252.75	551.58	5,434.55	\$581.70	\$44,117.78

EXPENDITURE								
Date	Amount	Paid to	Uniform Shop	Fundraising	Student Banking	Canteen	Miscellaneous	Comments
	10.00	Kingborough Chronicle					\$10.00	AGM Advert
	1,468.50	Perm-A-Pleat	1,468.50					
31/05/2016	3,888.23	Perm-A-Pleat	3,888.23					
31/05/2016	150.00	Kingston Primary School					\$150.00	50% Life Be in It Welcome BBQ
31/05/2016	47.55	PWS	47.55					
31/05/2016	327.60	PWS	327.60					
1/08/2016	327.60	PWS	327.60					
1/08/2016	296.40	L W REID	296.40					
1/08/2016	763.62	Style Knit	763.62					
1/08/2016	1,346.40	Perm A Pleat	1,346.40					
24/10/2016	1,253.45	Uniform Qty					\$1,253.45	Donation for Blazers
24/10/2016	3,500.00	Kingston Primary School					\$3,500.00	Donation for PA System
31/10/2016	5,400.00	Kingston Primary School					\$5,400.00	Donation swimming program
4/11/2016	3,244.52	L W Reid	3,244.52					
1/12/2016	5,000.00	Perm A Pleat	5,000.00					
8/02/2017	1,490.50	Perm A Pleat	1,490.50					
8/02/2017	2,182.97	Sparton School Supplies	2,182.97					
8/02/2017	31.00	Emma Etherington					\$31.00	End of year function
8/02/2017	115.25	Emma Etherington					\$115.25	Welcome back bbq
20/02/2017	71.25	Transfer		71.25				Mothers Day stall
	30,914.84		20,383.89	71.25	0.00	0.00	\$10,459.70	\$30,914.84
								\$22,743.83

Bank Balance as at 3/4/17

\$22,743.83

Moved: Amy Millhouse	Seconded: Andrew Nash
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Uniform shop: Jodi Enright

1. Are KPS track pants the same as the high school?

Answer: No, they're different

2. South Australia have apparently made some sort of ruling that school hats are not to have the cord with toggles. As a result, our hat supplier is now phasing them out. What they send us this year will now be a mix of the old ones with the cords, and when they get rid of these, the ones with just elastic like I had at the last meeting.

I need to check we are happy to receive the new style, or would just prefer to go with the bucket hats and legionnaires hats. I am thinking we could cancel or change our order for the one I have already put in if people don't want the new non-cord elastic ones.

Answer: Continue to phase out

Fundraising Committee:

Walkathon: Alicia Townsend has requested assistance from Natalie Williams and others in the committee for the organisation of the Walkathon

Dorothy Raymond confirmed a date (to be determined) will be available in term 4

Natalie stated she is happy to organise with others, however a clear objective of where the money raised is needed and will be spent is required.

A short around table discussion identified some ideas for some : trestle tables, a new barbecue

Father's day: Friday 1st September is the Father's day stall, kinder's will attend on Wednesday

Alicia stated the prices may have to increase in the future to ensure the quality of the gifts

Fair: a date is still being determined

Canteen: Alicia Townsend: Nil to report, the menu may change next term, happy to report there are plenty of volunteers on a regular basis

GENERAL BUSINESS:

1.Roles of school community association under the new Education Act:
carried over

2. Preparation for high school: Dorothy has recently met with Angela from Kingston High School (KHS), as KHS has identified some issues with the transition from primary to high school. There are now earlier meetings so student's profiles can be reviewed and any issues can be identified, any student with increased needs will receive extra visits, Chris Anagnostis regularly liases with the support teacher at KHS, and the grade 5/6's have already been meeting with the grade 7 students

3.School sports representation: Request to be sent to Angela Kadziolka about new shirts for school sports representation, e.g. colour, style

Parents have identified the needed for volunteers to ensure KPS flags etc are organised for school sports events

4. Student safety: see Principal's report

5.Parent representative for principal interview panel: see Principal's report

6. Ear protection for brass/music lessons: Claudia Nevah has provided Dorothy with a pamphlet with information on appropriate noises levels.

Dorothy stated Shona Hunt is aware and agrees there are valid concerns

Shona and Justin are investigating, including how other schools are managing the issue

7. Question about the funding for the dedicated art teacher, has the funding been restored? Dorothy stated this was a department decision and KPS is not funding this position

Close of meeting @ 1958

Next meeting→

18th September 2017

Meetings for 2017:

18th September, 16th November, 20th November, 11th December