

# Kingston Primary School

## School Community Association

Meeting Monday 15<sup>th</sup> May 2017

**Meeting opened @ 1838**

**By Chairperson:** Alicia Townsend

**Present:** Alicia Townsend, Natalie Williams, Amy Millhouse, Emma Etherington, Georgie Sloan, Andrew Nash, Vicki Bygrave, Tania Virieux, Dorothy Raymond, Jodi Enright

**Apologies:** Deb Kingston, Claudia Nevah

Minutes from meeting held Monday March 27<sup>th</sup> 2017, true and accurate record of proceedings

Moved: Natalie Williams	Seconded: Jodi Enright
-------------------------	------------------------

### **Business arising/Actions:**

**Policy Development** - Andrew Nash provided a comprehensive update on the policies discussed at the previous meeting, the updates are as follows:

**Dogs on school grounds Policy** – This policy has been reviewed by Emma Etherington and at a senior staff meeting with the following amendments:

- There are to be no dogs on school grounds, with the following exceptions: assistance dogs, school dogs, and for show and tell. Further to this, if the dog is brought in for show and tell, it is not to be during drop off or pick up times.

This policy will go back to another senior staff meeting for approval and then to the school community association for approval

**Behaviour Policy** – To be carried over

**Drug Policy** – This policy was not previously approved by the school community association and would be due for renewal in 2018. The association believes the Department of Education policy, Drug Education and Drug Management in Schools

is adequate and will refer to that policy forthwith. The unapproved policy will be removed from the handbook and the website

**SunSmart Policy** – Due for renewal in September 2017, Andrew has been putting daily UV reports on the daily circular to staff

**Move well Eat well Policy** – This policy will be renewed in line with the canteen accreditation every two years. A working group to be formed consisting equally of staff and parents. Previously Angela Kadziolka and Ros Lucas have been the staff representatives, Jodi Enright, Alicia Townsend and Kellie Clement have expressed interest in this working group also

**Information and Communications Technology User K-6** – Greg McVeigh is in charge of ICT and will be provided with a relief day to renew this policy. Staff would prefer to keep separate policies for K-2 and 3-6, the 3-6 check list will be updated and an ICT team will be formed ASAP

**Mobile phones at school** – question regarding, when do families receive the student handbook? Families receive the student handbook with initial enrolment or new families receive them. If there is an update, the new handbook comes home with the eldest in the family. The association suggests the student handbooks are available on levy/book day. The student handbook is due for renewal

**Appearance** – Andrew to speak to staff to ensure they feel there is a need for a policy on appearance, if so, solid rationale to be provided around why students may or may not be permitted to wear certain items, not just, 'because'. The association will send a parent representative if a committee is to be formed

#### **Correspondence in:**

Fundraising brochures

#### **Correspondence out:**

Nil

## **REPORTS:**

### **Principal's report: Dorothy Raymond**

School Association Meeting 15.5.'17

#### Principal's Report

Over the holidays we were very excited to hear from Learning Services that our Network Group (Blackmans Bay, Illawarra, ourselves and Kingston High) had secured some more funding for our Trauma –Informed Practice Professional Development. This is going to allow the Australian Childhood Foundation to send trainers from the Mainland to work with leadership teams from each school next term and all staff early in 2018.

The Department funding has also paid for 3 Staff members as well as our Social Worker, Niki Hussain and School Psychologist, Janet Coad to attend 'Zones of Regulation' training in Melbourne on the 8th May. The self-regulation strategy 'Zones of Regulation' is currently being used in the Grade 3 /4 classrooms and with this new training we look forward to sharing the philosophy and teachings involved in this practice with all staff this week.

This term sees the start of enrichment and extension Programs at both ends of the school. Upper Primary students nominated from their results and class attitude have started Maths Extension with Greg McVeigh and Prep students identified from their PIPs test have started an on-line program called 'Scratch' with Bronwyn Paine, who recently undertook the training. This Program incorporates early coding and creative thinking and is a new initiative to Kingston Primary this year.

NAPLAN testing was completed last week and students seemed to take on board the whole process with a mature composure, on the whole. Thanks to the Grade 3 and Grade 5 teachers for all the preparation and work put in to prepare students for the tests but also in helping keep a sensible perspective on the process. Thanks also to Carolyn Dunstan who has led the preparation and made sure all teachers had all the resources they could possibly need.

This term teachers are focusing on assessment and reporting and mid-year reports will go home to parents/carers on the last day of term. Parent/Teacher interviews will be held early in Term 3.

We were very pleased with the ground paintings done over the school holidays in the ECE playground. A big thank you to Angela Kadziolka for organising this and giving our young students such a buzz on the first day of term as they entered school. This has been a great way of continuing and extending our Move Well Eat Well focus, promoting fun fitness.

There have been no changes in Staffing for Term 2. We have had a very settled start to the new Term.

A big Thank You to the parents who worked so hard to provide another excellent Mothers' Day Stall. Alicia Townsend, Emma Etherington and Alison Ring in particular but also the number of parents who worked all day on Friday making sure every child who wanted a gift got one!! The inclusiveness at Kingston Primary is so evident on these occasions!

Cross Country is on this week and we look forward to seeing lots of families getting into the spirit and supporting their children to just 'Have a Go!' Of course there will be the competitive students hoping for a place in the Huon and Channel Cross Country on next Wednesday 24th at Huonville.

As mentioned in a previous report the Department is working to upgrade the Safety aspect of our carpark. They are initially going to spend around \$100,000 for the first stage! This is going to start in June and work will take place mostly after school hours or at least not during the busy drop off, pick up times.

Over the past two weeks, Council started a blitz of monitoring the bottom gravel carpark, which has a 3 hour limit, after quite a number of months it appears of no Infringement tickets being issued. I had a discussion with Council management and we have agreed that this will continue to happen intermittently. As the Education Department does own the bottom carpark we need to make sure all people working in the school or parents/carers doing parent help or other business come in to the office to get a Kingston Primary identity card to place on their dashboard, if they will be there more than three hours. Hopefully this will stop people working at Channel Court, for example, from parking there all day, leaving less space for parent parking.

As this week is Allergy Awareness week and we have a large number of students affected by allergies, teachers will have resources to talk to their classes and share knowledge and understanding. The school is promoting awareness by adopting the recommended activity of 'Paint one nail' to represent the fact that 1 in 10 children will be born suffering from a Food Allergy and of course many suffering seriously from anaphylaxis reactions.

Dorothy Raymond

A/Principal

Moved: Amy Millhouse	Seconded: Tania Virieux
----------------------	-------------------------

**Treasurer's report:** Deb Kingston

2017 Opening balance: \$7340

Closing balance: carried over

Second account opening balance: \$1000.03

Closing balance: carried over

Treasurer's report carried over

Query as to whether the audit has been amended to reflect Kingston Primary School, to be carried over

Moved:	Seconded:
--------	-----------

**Uniform shop:** Jodi Enright

Some bills outstanding, will be paid

Stock-take currently underway, any volunteers welcome Wednesday morning after the bell

Some discussion around the hats with toggles and safety concerns, the hats with toggles must have a release for safety. The association is happy for Jodi to continue with the hat order if the hats have a safety-release

**Fundraising Committee:**

Andrew stated the fundraising committee are welcome at the following Wednesday staff meeting to discuss the fair and the walkathon

Walkathon will be planned for October

Easter raffle made a profit of, \$726.80

Mother's Day Stall made a profit of, \$629, with some credit still owing

**Canteen:** Alicia Townsend

Canteen organisers, Alicia Townsend and Kellie Clement to attend the professional development session for anaphylaxis

Canteen is now lunch orders only, orders to be in by Thursday

Canteen bank account has now been opened, awaiting cards to start using the account

## **GENERAL BUSINESS:**

**1. Gifts for exiting members of the association:** discussion around gifts for exiting members/contributors and how the association would like to show appreciation

**Motion:** Gifts for exiting members/contributors for a gift card up to the value of \$50, based on contributions, at the discretion of the chair and the vice chair

Moved: Alicia Townsend	Seconded: Amy Millhouse
------------------------	-------------------------

**Carried.**

**2. TASSO AGM notes:** Amy Millhouse reported on what was discussed at the AGM, with one of the main issues being education for healthy eating and health issues, this includes increased reporting requirements on physical education staff and the canteen 'gold' accreditation relying on volunteers to carry out the paperwork requirements

Amy Millhouse to re-form working group for TASSO funding grant application, perhaps with a focus around healthy eating etc, ideas should include the, Launching into Learning, program

**3. Kitchen/garden program, replacement when staff away:** Andrew stated staff are not replaced for this program as the funding from MONA is going until the end of term 2. In terms 3 and 4 KPS will be funding the program.

Parents have stated concerns that their children have only had one session of cooking for the year (12 weeks of school). Andrew stated the current program is, x1 session/class in the garden per week, and x1 group from each class in the kitchen per week, so students should have had 3-4 sessions in the kitchen for the year so far. Andrew also stated with winter approaching there will be less gardening sessions and increased cooking sessions.

Concerns also raised around communication with parents of children with allergies, previously these parents have had regular communication around the cooking program and potential issues and possible alternatives

The school community association requests by the end of Term 2, a report from the principal/assistant principal, as the school will be funding the program in Terms 3

and 4, stating the vision for the future of the kitchen/garden program, learning outcomes, relief for staff absence and consistency moving forward.

**4.Update on Dave Kilpatrick returning in Term 3:** Dave is currently acting principal of New Town High School. The permanent New Town High principal has applied for another position, interviews have been completed, if successful, the New Town High School Principal position will then become vacant. The New Town High principal position will be finalised by the end of term 2. Kingston Primary School should know by the end of term 2 if Dave Kilpatrick is returning

**5.Early exit for the bus children:** Natalie Williams stated several concerns over the early exit for the bus children, this includes: children being let out of the classroom 10 minutes before the bell with students that aren't catching the bus standing at the door for long periods, students not waiting for senior teachers before leaving for the bus, and there appears to be a lot of running around to catch buses

Andrew Nash stated students will be reminded of the need to wait for senior teachers and to not run around. Andrew also stated they are ticking off students as they get on the bus

**6.Blazers for school leaders:** Parents had noted school leaders were not wearing the blazers in the ANZAC day dawn service photos in the Kingborough Chronicle. Andrew stated the blazers are still an important part of the uniform for the school leaders, they were omitted on that day because it was in the middle of the school holidays

Close of meeting @ 2032

Next meeting→

19<sup>th</sup> June 2017

Meetings for 2017:

19<sup>th</sup> June, 21<sup>st</sup> August, 18<sup>th</sup> September, 16<sup>th</sup> November, 20<sup>th</sup> November, 11<sup>th</sup>  
December