

# Kingston Primary School Association

Meeting Monday 11<sup>th</sup> December 2017

**Meeting opened @ 1835**

**By Chairperson:** Alicia Townsend

**Present:** Kelly Dyer (Principal), Georgie Sloan, Dorothy Raymond, Tania Virieux, Alicia Townsend, Jodi Enright, Natalie Williams, Amy Millhouse, Claudia Nevah

**Apologies:** Vicki Bygrave, Deb Kingston

Minutes from meeting held Monday 20<sup>th</sup> November 2017, true and accurate record of proceedings

Moved: Jodi Enright	Seconded: Tania Virieux
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## **Business arising/Actions:**

1. **TASSO working group:** Dorothy, Natalie and Amy to meet and submit application

Dorothy, Amy and Natalie met and discussed ideas for submission around communication. Amy will submit the application ASAP

2. **Sound System, what happened?**

Carry over to 2018

3. **Seating for parents at carnivals: are we getting a quote?**

Quotes to be obtained in 2018

4. **Letter to Community Rep, Aileen Lyle:** Amy Millhouse to complete in 2018


**Correspondence in:** Nil

## Correspondence out:

Model Constitution submitted to Legal Services


## REPORTS:

### Principal's report: Kelly Dyer



Department of Education  
KINGSTON PRIMARY SCHOOL

Church Street, Kingston, 7050  
Phone (03) 6229 5728  
Email: kingston.primary@education.tas.gov.au



*Striving together for excellence*

**Principal's Report  
School Association  
11 December 2017**

**End of Year arrangements**  
2017 is quickly coming to a close. End of year reports will be sent home December 15. Each student will receive a rating against the Australian Curriculum for English, Mathematics, Science and HASS. Students will receive a behaviour and effort rating against each curriculum area, a general comment and comments for Music, Physical Education and Japanese where relevant. Each report will also contain 2018 class placement information, attendance summary, Uniform price list and levies information.

**Staffing**  
Staffing arrangements are currently being finalised by HR. It is pleasing to announce that the RTB Coaching position and the Advanced Skills Teacher position have been advertised, with the panel unanimously agreeing on the two successful candidates. Once the process has been finalised by HR we look forward to sharing this information with the school community. Mrs Carolyn Dunstan (RTB AP) will commence as AST at Princes Street Primary School in 2018. We would like to thank Carolyn for her dedication and pedagogical knowledge in leading literacy across the school.

**Classes for 2018**  
Kindergarten (2)  
Prep (2)  
Prep / 1 (1)  
Grade 1 / 2 (3)  
3 / 4 (4)  
4 / 5 (1)  
5 / 6 (3)

**2018 School Planning**  
With the current release of a new Department of Education Strategic Plan, we are currently finalising our 2018 planning documentation. We look forward to sharing our School Improvement planning in our first Association meeting of the academic year.

The staff of Kingston Primary School would like to thank members of the School Association.

**Kelly Dyer**  
Principal

Moved: Tania Virieux

Seconded: Alicia Townsend

**Treasurer's report:** Deb Kingston, presented by Alicia Townsend as Deb is an apology

DATE	AMOUNT	PAY TO	UNIFORM SHOP	FUNDRAISING	STUDENT BANKING	CATEREN	MISCELLANEOUS	COMMENTS
5/04/2017	4,892.00	Penna-Heat	4,892.00					
7/04/2017	352.50	Kingson Primary School		352.50				Penetration Western Bld (Food)
7/04/2017	248.00	Kingson Primary School		248.00				Penetration Western Bld (Food)
7/04/2017	190.00	Kingson Primary School		190.00				Penetration Western Bld (Food)
7/04/2017	4,112.70	Styvalent	4,112.70					Penetration Western Bld (Food)
23/05/2017	45.00	Abel Pak				275.21		Printing
23/05/2017	550.00	TS&A				45.00		Annual Membership
29/05/2017	84.15	Newton & Associates						\$84.15 Association Registration
29/05/2017	275.21	Consumer Affairs				275.21		
29/05/2017	703.34	Penna-Heat	703.34					
29/05/2017	1,430.00	Penna-Heat	1,430.00					
21/08/2017	115.70	FASSO						\$125.70 Membership
28/08/2017	200.00	Cash (A Townsend)						\$200.00 Breckford Club donation term 3
18/09/2017	112.00	Netbank				200.00		Father's Day Stall Purchases
18/09/2017	540.28	Netbank				112.00		Father's Day Stall Purchases
18/09/2017	21.60	Kingson Primary School						\$31.60 Breckford Club donation term 3
19/10/2017	5,400.00	Kingson Primary School						\$31.60 Breckford Club donation term 3
14/11/2017	2,000.00	Netbank						\$5,400.00 Breckford Club donation term 3
17/11/2017	2,742.75	Tr to CBA Account						\$200.00 Deposit to Bank of NSW
17/11/2017	2,000.00	Tr to CBA Account						Father's Day Stall (ISSK for 2018)
21/08/2017	21,382.54							Fair Funds
			10,563.26	3,917.62	0.00	320.21	\$6,587.45	
								\$11,267.40

Bank Balance as at 6/12/17 \$11,267.40  
 Less unreported cheques Natalie Williams Reimbursement URF Bursar Awards \$60.00  
 7/12/2017  
 Plus deposit banked 11/12/17 Walkathon sponsorship \$3,781.45  
 Balance Available \$14,988.85

DATE	AMOUNT	FROM	UNIFORM SHOP	FUNDRAISING	STUDENT BANKING	CATEREN	MISCELLANEOUS	COMMENTS
5/04/2017	212.07	Commonwealth Bank			212.07			Interest
1/05/2017	771.71	Commonwealth Bank						Interest
12/05/2017	1,570.00	Kingson Primary School	1,570.00					Mother's Day Stall
19/05/2017	1,015.80	Kingson Primary School		1,015.80				Interest
20/06/2017	1,864.70	Kingson Primary School	1,864.70					Uniform Assistance reimbursement
15/06/2017	108.00	Commonwealth Bank			108.00			Interest
1/07/2017	6.37	Commonwealth Bank						Interest
5/07/2017	1,302.00	Kingson Primary School	1,302.00					Interest
7/07/2017	6.08	Commonwealth Bank						Interest
1/08/2017	650.00	Commonwealth Bank						Interest
11/08/2017	650.00	Commonwealth Bank						Interest
18/09/2017	1,665.85	Commonwealth Bank						Interest
28/09/2017	1,493.00	Commonwealth Bank						Interest
5/10/2017	1,791.76	Commonwealth Bank						Interest
1/11/2017	650.00	Commonwealth Bank						Interest
1/12/2017	4.65	Commonwealth Bank						Interest
9/08/11	6,621.70	Commonwealth Bank	6,621.70	2,682.65	552.41	0.00	\$51.58	
								\$9,908.11

\$22,741.83

2017 Opening balance: \$22,953

Closing balance: \$9,908.11

Fair account opening balance: \$1000.03

Closing balance: \$3000.03

Canteen account opening balance: \$0

Closing balance: \$3,547.77

The committee unanimously agreed to work with the school's contingency line, and unanimously approved recent assistance in the form of an inter-school concert ticket

The committee to ensure the use of several bank accounts is in line with the recently adopted Model Constitution

Moved: Amy Millhouse	Seconded: Natalie Williams
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**Uniform shop:** Jodi Enright

Sales are quiet at the moment

Kinder orientation this Thursday, uniform shop always opens

Looking for volunteers in January for back to school sales

**Fundraising Committee:**

Walkathon report:

Walkathon raised \$3,781.45

Extremely positive reports from wider school community and from the public.

Dorothy received a wonderful email full of praise for the presentation of the students, the conduct of the students and the staff and helpers supervising them, and the use of local facilities such as the beach.

Fair: 17<sup>th</sup> March 2018 1100-1500

A letter will go home with students this week including save the date and asking for any donations. Due to the presence of office staff, donations can be dropped off over the holidays

**Canteen:** Alicia Townsend

The canteen would like to do a treat for the last day of school, this will most likely include an ice-cream cone and fruit salad

Please note the Canteen bank statement is available for committee members to view at any time upon request to the Secretary

## **GENERAL BUSINESS:**

### **1. *Education Act 2016***

The Attendance and Enrolment Policy, Levies and Charges Policy, and the Model Constitution have all been ratified and submitted prior to the end of 2017 as per department requirements

### **2. *KPSA under the, Education Act 2016***

To continue aligning with adopted model constitution in 2018

### **3. *Air conditioning for the 3-4 area (Josh Durno email)***

Positivity from the committee about staff requests

Air conditioning in all class rooms is a long-term plan for the school, the committee may be able to assist in some way in the future. Kelly will inform staff the issue was tabled with the school association.

### **4. *Grade 6 camp***

Funding issues from budget cuts in 2014. KPS dropped several programs including brass (which has since been recommenced)

Currently the Grade 6's participate in an extensive outdoor adventure program which includes three separate days engaging in activities at places such as the Blue Lagoon and Woodfield Lodge

In view of the Levies and Charges policy, a Grade 6 camp will be very expensive, and the Grade 6's already have higher levies.

Further discussion can take place in the future, with considerations around equity issues, including cost, funding and physical ability. However, a Grade 6 camp would ideally take place in Term 1 before Easter, so discussions would need to be taking place in the Term 4 prior to that

## **5. School Zoning**

Kelly stated the zoning areas for KPS are a priority for the school and the committee, with new subdivisions being developed in the surrounding areas. Kelly is to have a discussion with the General Manager of the Department to confirm the Springfield Farm subdivision will be zoned to KPS. This is an issue the committee will be proactive in in the future

## **6. Volunteer's Morning Tea**

Jodi expressed concern and disappointment that the Uniform Shop volunteers who worked so hard through the year, and she has worked so hard to recruit, were not invited to the Volunteer's Morning Tea.

Dorothy stated this was an unfortunate oversight on this occasion.

## **7. End of Term 4**

Parent members expressed concern there appears to be, 'a bit too much fun', in the lead up to Christmas. Parents are concerned the learning appears to have ceased with books being sent home from some classes already, and Christmas craft starting in November. This is along with the usual end of year activities such as excursions and celebratory days out.

Kelly stated her approach in the future will definitely be, 'less is more', with learning priorities continuing up to the end of the year

## **8. Welcome Back BBQ 2018**

The committee unanimously decided on a date for the Welcome Back BBQ, 16<sup>th</sup> February 2018.

Save the date to go in the Newsletter

Natalie stated she is happy to contact the circus people for the entertainment

Close of meeting @ 1954

Next meeting: 19<sup>th</sup> February 2018

Meetings for 2018: 19<sup>th</sup> February 2018