

Kingston Primary School Association

Meeting Monday 20th November 2017

Meeting opened @ 1834

By Chairperson: Alicia Townsend

Present: Kelly Dyer (Principal), Alicia Townsend, Jodi Enright, Natalie Williams, Amy Millhouse, Claudia Nevah, Tania Virieux, Dorothy Raymond

Apologies: Vicki Bygrave, Deb Kingston

Minutes from meeting held, October 23rd 2017, true and accurate record of proceedings:

Sentence amended to state all stall managers at the fair must have a Working With Vulnerable People card

Moved: Natalie Williams	Seconded: Jodi Enright
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Business arising/Actions:

- 1. TASSO working group:** Amy Millhouse, cut-off date is the end of 2017, application forms have been emailed through, ? Meeting time
Dorothy, Amy and Natalie to meet to ensure the application is submitted.
The grant will most likely be used for something around communication for the school, staff (user) friendly
- 2. Sound System, what happened?**
Carried over
- 3. Seating for parents at Carnivals:** Dorothy will raise this at a staff meeting

Dorothy stated Angela Kadizolka is in favour for seating however this may be costly due to considerations such as drainage, erosion etc.

The Association are requesting the possibility of a quote

4. **Community Rep:** Amy Millhouse to send a letter to Community Rep. Aileen Lyle

Correspondence in:


Community Empowered Schools application form

Correspondence out:

Letter sent to Police and Kingborough Council re: intention to hold the Walkathon


REPORTS:

Principal's report: Kelly Dyer



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KINGSTON PRIMARY SCHOOL

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Striving together for excellence

Principal's Report
Kingston Primary School
20 November, 2017

General
Yes another busy month at Kingston Primary School. Students have continued to participate in an array of experiences. These experiences have varied from Early Childhood Swimming and Water Safety Program, Huon and Channel Interschool Athletics Carnival, the annual MONA 24 Carrot event and the Remembrance Day service.
Across all events and experiences our students have represented our school with pride, diligence and respect. We have received outstanding feedback on the behaviour and attitude of our students, and we congratulate them.

Department of Education Strategic Plan 2018 – 2021
The staff are currently reviewing the new DoE Strategic Plan. This plan will become the foundation of all work at Kingston Primary School. The School Improvement Plan and Operational Plans will align heavily to this document. We look forward to further unpacking this document in future School Association meetings.
Senior staff will finalise the school's Annual Report in the next few weeks. This report outlines the successes of the year against the priorities as stated in the previous report and operational plans. The report also provides a clear pathway for 2018 priorities and strategies.

Reporting
Staff are currently moderating work samples and finalising End of Year reports. The written reports align to the Task Force recommendations. Each student will be rated against the Achievement Standards of the Australian Curriculum for English, Mathematics, Science and Humanities and Social Sciences. Each student will receive an effort and behaviour rating and a general comment.

Staffing
Raise the Bar coach and Substantive Advanced Skills Teacher (AST) positions have been advertised for a 2018 start. We will be interviewing candidates for the Raise the Bar position this week. The AST position will close on Friday November 24. Interviews will take place in the next few weeks.
Staffing for 2018 is still being finalised.

Kelly Dyer
Principal

2018–2021 Department of Education Strategic Plan



Learners First: Every Learner, Every Day

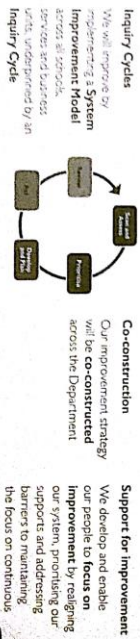
Our Commitment Together we inspire and support all learners to succeed as connected, resilient, creative and curious thinkers

Our Values
Aspiration – a culture of high expectations and high achievement
Respect – respecting ourselves, others, our past and our environment
Courage – accepting challenges and embracing opportunities
Growth – improving by always learning and finding better ways to do things

Our Goals
Access, Participation and Engagement – Everyone is participating and engaged in learning and able to pursue life opportunities
Early Learning – From birth to 5 years of age, children are confident, involved learners and effective communicators
Wellbeing – Learners are safe, feel supported and are able to flourish, so they can engage in learning
Literacy and Numeracy – Learners have the skills and confidence in Literacy and Numeracy to successfully participate in learning, life and work

Our Priorities
 All schools, services and business units will set their own priorities as part of this plan, by using **Inquiry Cycles** to identify 2-3 priorities for improvement that contribute to one or more of **Our Goals** to improve learner outcomes

Our Improvement Strategy



Parent members expressed concerns about part time teachers/AST's on class time, and the potential disruption to students if AST's are called away on perceived higher priorities.

Kelly stated her priority with this is to maintain class integrity, and if a teacher/AST is teaching a class, that is the priority

Moved: Amy Millhouse

Seconded: Alicia Townsend

Treasurer's report: Deb Kingston

Carried over as Deb is an apology

2017 Opening balance: \$22,953

Closing balance: \$

Fair account opening balance: \$1000.03

Closing balance: \$

Canteen account opening balance: \$0

Closing balance: \$

Please note the canteen account has been added separately

Please note the second account has been renamed, "Fair account"

Deb to check with the bank about the name of the accounts

Moved:	Seconded:
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Uniform shop: Jodi Enright

Uniform prices for 2018

The committee unanimously approved the proposed uniform price changes for 2018

Fundraising Committee:

Walkathon: Date: Tuesday the 28th November 2017, and route decided

Notices have been sent home

Parent helper forms are still being collected

Russell's kinder will be attending and will have their own parent helpers

Alicia is organising the sausage sizzle

Council and Police have been notified, Police will assist with a particular road crossing

Angela has start and finish flags

Adults will have stamps for laps

Students to bring their sponsorship form in on the day so their teacher can write down the amount of km they walked

Natalie will request a donation of fruit from Salamanca Fresh and Woolworths

Natalie has prepared sheets for each class with individual and class goals

Motion: An amount of \$60 to Natalie Williams for prizes for the walkathon

Moved: Kelly Dyer	Seconded: Jodi Enright
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Motion passed unopposed

Motion: To reimburse for the purchase of barbeque supplies for the walkathon

Moved: Amy Millhouse	Seconded: Natalie Williams
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Motion passed unopposed

Fair: Date: 17th March 2018 11am-3pm

Suggestion made to fair committee to start asking for donations etc while people are having a clean-out for Christmas

Canteen: Alicia Townsend

A decision was made to decrease the canteen to every second Friday as there is a lot going on this term

Gold Accreditation status renewed

Please note the Canteen bank statement is available for committee members to view at anytime upon request to the Secretary

GENERAL BUSINESS:

1. **Education Act 2016:** Three model policies for submission; Levies and Charges, Attendance Policy and Process, Enrolment Process.

Both the Attendance and Enrolment policies are about school processes, the new enrolment forms are currently in use.

Kelly comprehensively reviewed the Model Levies and Charges policy with the committee. **The committee resolved to accept the Levies and Charges Policy unamended.** Kelly and Marree Voss (School Business Manager) will submit

2. **KPSA under the, *Education Act 2016*:** General meeting attended by a quorum and resolved to accept the Model Constitution unamended.

Amy to meet with Kelly for submission of unamended Model Constitution.

3. **Class sizes for 2018:** no further information available at this time
4. **Kitchen/garden program 2018:** Kelly and Dorothy have met with Thomas from MONA, and have a further meeting scheduled. The discussions are around the direction of the school and the direction of the Department (of Education) in relation to the Kitchen/garden program for 2018
5. **Sports shirts:** Amy Millhouse to email Angela Kadziolka to arrange a meeting to commence discussions on style, supplier etc
6. **Library staffing:** Dorothy stated at the beginning of Term 4, PAT testing was being attended in all parts of the school including the library.

Staff member that was running the library is returning from leave tomorrow

A library technician is now available for lending

Kelly stated library is a ?????? And may not always be a priority

Close of meeting @: 2015

Next meeting:

11th December 2017

Meetings for 2018: